



# Discipline & Commendation



Microsoft  
Dynamics®  
AX

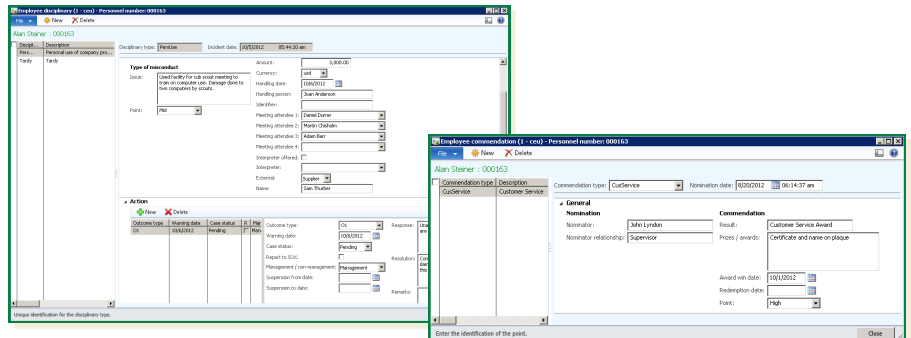


## Discipline & Commendation

- Leverage your investment in Microsoft Dynamics® AX and its Human Capital Management modules
- Improve the effectiveness of your Human Resources staff
- Increase the efficiency of your Human Resources operations and transaction processing
- Automate Human Resources Policies, Procedures, and Processes

**Elevate HR® for AX** integrates with Microsoft Dynamics® AX to complete its Human Capital Management features

Manage disciplinary events within Dynamics® AX to stay current, compliant, and informed. Tie disciplinary events to financial impact to facilitate Sarbanes-Oxley reporting for management-level employees. In addition to tracking the “bad,” record the “good” through the Employee Commendation form. Track both positive and negative events year-round to ensure that managers have all the information they need about their employees during the performance evaluation process. Keep your employee disciplinary and awards programs on track!



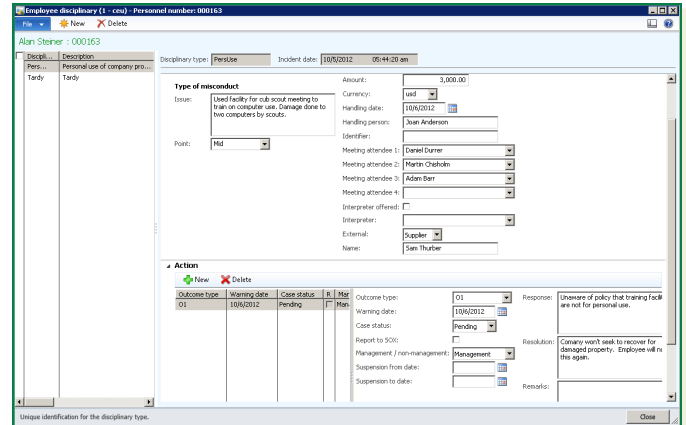
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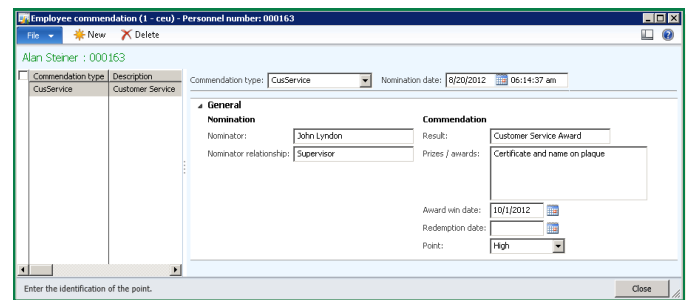
Both Discipline and Commendation notices contribute to the Performance management cycle. Skills and competencies set the baseline. Goals set the agenda for the coming year. Discipline and Commendation events occur over the course of the year, so they can be considered for the final rating. All elements fit within the Elevate HR® Extensions for AX structure.

## Features

- Disciplinary incidents include types of misconduct, dates, disciplinary meeting or hearing events, outcomes and resolution
- Data capture for Sarbanes-Oxley compliance for incidents that have financial impact on the company
- Option to enable discipline point systems
- Reasons for commendation, monetary award tracking, and key event data recording



Details regarding an event can be documented. Meeting notes and other material can be attached to an event through Dynamics AX standard document handling features.



Awards, such as “President’s Awards” or Customer Service Awards, can be tracked.

For more information about our products and services, visit [www.elevate-hr.com](http://www.elevate-hr.com)

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